

**SOUTHWESTERN REGION of the AMERICAN MUSIC THERAPY ASSOCIATION**  
**GENERAL BUSINESS MEETING**  
**March 24, 2017 (03/24)**  
**Fort Worth, Texas**

**Submitted by Esther Craven, Secretary**

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**SUMMARY of MOTIONS and ACTION ITEMS:**

*MOTION: Resolve, to approve the agenda as presented. Author, Janice Lindstrom. The motion carried.*

*MOTION: Resolve, to approve the spring 2016 business meeting minutes as presented. Author, June Puliom. The motion carried.*

*MOTION: Resolve, to approve the fall 2016 business meeting minutes as presented. Author, Amy Rogers. The motion carried.*

*MOTION: Resolve, to commend Diane Powell for her service to the region, author Janice Lindstrom. The motion carried.*

*MOTION: Resolve, to suspend the bylaws to allow Esther Craven to be nominated for Secretary, author Marcus Hughes. The motion carried.*

*ACTION ITEM: Schedule regional business meeting(s) to occur during the morning at the 2018 Regional Conference in Lubbock.*

*ACTION ITEM: Alison Etter will share social media handle(s) with Esther Craven, Secretary, and Christina Stock, Web Admin.*

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**I. CALL TO ORDER**

President-Elect Christine Neugebauer called the meeting to order at 5:00pm. Neugebauer reported that President Antoinette Neff was unable to attend due to health issues, and extended Neff's regrets. Membership were invited to sign an oversized card for Neff, which would be sent to her on behalf of the region.

**II. APPROVAL OF AGENDA AND MINUTES**

The agenda for the spring 2017 business meeting was presented. Minutes from the spring 2016 business meeting and fall 2016 business meeting were presented. Editorial changes to minutes were requested and accepted.

*MOTION: Resolve, to approve the agenda as presented. Author, Janice Lindstrom. The motion carried.*

*MOTION: Resolve, to approve the spring 2016 business meeting minutes as presented. Author, June Puliom. The motion carried.*

*MOTION: Resolve, to approve the fall 2016 business meeting minutes as presented. Author, Amy Rogers. The motion carried.*

**III: TREASURER'S REPORT**

Treasurer Amy Rogers reported that the region is financially stable. The previous regional conference held in Austin, Texas, resulted in a surplus of funds. Rogers also shared that board members have been donating their stipends back to the region to assist with the financial stability of SWAMTA. In addition, the certificate of deposit was re-invested.

Amy Rogers thanked Houston Methodist for their sponsorship of this regional conference. Rogers reported that our expenses for this conference will be between \$35,000 and \$38,000, and informed membership that we did not meet the hotel room block requirement. Rogers stated that our income for the conference will be about \$42,000. Financial reports were made available in hard copy or via email at member's request.

**III: PRESIDENT'S REPORT:**

President Antoinette Neff had no report.

**IV: PRESIDENT ELECT REPORT:**

President-Elect, Christine Neugebauer, presented proposed bylaw revisions to be voted on during tomorrow's closing session. The proposed changes were posted online, and hard copies made available. The first proposed bylaw revision adds language to the bylaws that would allow for online voting. The second proposed bylaw revision removes a word that implies that all ballots for voting will be mailed. Neugebauer clarified that those serving in SWAMTA board member and committee positions will complete their service in May of 2017, and those newly elected or appointed will begin their roles in June 2017.

**V: VICE-PRESIDENT'S REPORT:**

Vice-President, Diane Powell, gave her report. Results were presented from survey of membership regarding topic of regional conference. Highlights included that membership appears to prefer hotel locations, and sessions that are around 50 minutes in length. Powell reported that the concurrent sessions at regional conference this weekend were scheduled at 50 minutes due to the survey results. Powell also explained process of booking hotel for conference, and explained related costs, such as food and beverage minimums.

MOTION: Resolve, to commend Diane Powell for her service to the region, author Janice Lindstrom. The motion carried.

**VI: ASSEMBLY OF DELEGATES REPORT:**

Ed Kahler, Assembly of Delegates representative, presented his report. Kahler stated that, in November, the Assembly approved Debbie Dacus to the Assembly, and also approved that there not be an increase in dues for AMTA next year.

**VII: SWAMTA STUDENT PRESIDENT REPORT:**

Siobahn Kelley, SWAMTA Student President gave her report. Highlights included that \$1000 in scholarships will be awarded to students at tomorrow morning's meeting. Kelley thanked Janice Lindstrom and SWAMTA board members Diane Powell, Amy Rogers.

**VIII: CONTINUING EDUCATION REPORT:**

Jennifer Townsend, Continuing Education Representative, shared her report. She reported that 4 CMTEs and one institute were occurring at conference, and encouraged members to sign up for an Artist's Card with Houston Methodist. The latest co-sponsorship is Bonny Method of Guided Imagery and Music at Texas Women's University (May 25-29<sup>th</sup>).

**VIV: GOVERNMENT RELATIONS REPORT:**

Government Relations Representative, Suzanne Heppel, reported that the Texas State Task Force successfully filed a house bill (1376) for a study of the need for music therapy recognition. In Oklahoma, a licensure board has been established and applications have been mailed. Licensures in Oklahoma will be approved in April 2017. Heppel thanked SWAMTA for sponsoring hers and Kate Harrison's trips to Washington D.C. for Arts Advocacy Day.

**X: PAST-PRESIDENT'S REPORT:**

Past President Sophia Lee presented her report. Nominations for President Elect were Caroline Dachinger and Patina Jackson. Nominations for Vice President were Marial Beard and Rebecca McCoy. Nominations for Secretary were Tiffany Lauer. Floor was opened for nominations.

Marcus Hughes nominated Esther Craven for Secretary.

MOTION: Resolve, to suspend the bylaws to allow Esther Craven to be nominated for Secretary, author Marcus Hughes. The motion carried.

Esther Craven accepted the nomination for the position of Secretary.

Nominations for Assembly of Delegates were the following: - Karen Miller, Kathleen Coleman, Morgan Wood, and Jenny Turner.

**XI: PUBLICITY REPORT:**

Veronica Butler, Publicity Coordinator, shared her report. Reported 699 likes on Facebook, and 184 followers. Conference advertisements brought in \$760 for the region. Requested that membership share posts on social media.

**XII: RRV EDITOR REPORT:**

RRV Editor Karen Sholander presented updates to the Red River Valley newsletter, including "Ask Eva" panel, and interviews with professionals.

**XIII: SAAB REPRESENTATIVE REPORT:**

SAAB Representative, Michelle Kennemer, shared that two \$500 scholarships will be awarded to students during conference. Kennemer thanked SWAMTA for supporting the students' Passages presentations.

**XIV: WEBSITE ADMINISTRATOR REPORT:**

Christina Stock, Website Administrator, stated that the region's goal with the website is to facilitate accessibility and transparency. The website successfully hosted registration for the conference. Stock requested that the membership contact her with ideas or requests for website content.

**XV: COMMITTEE REPRESENTATIVE REPORTS:**

*Barbara Bastable, Academic Program Approval Committee:* Nothing to report.

*Amanda Sehr, Affiliate Relations Committee:* The committee is working on updating AMTA Fact Sheets. Contact Sehr to participate in the process.

*Jackie Claxton, Association Internship Approval Committee:* Shared her report via email due to injury. Reported that there are currently eleven active internship sites in our region.

*Mary Altom, Clinical Practice Networking Committee:* Reported that networking luncheon was a success, with 50-55 participants.

*Kamica King, Diversity and Multiculturalism Committee:* Shared that the committee met for the first time in November. Tasks for the committee thus far are the following: to increase diversity within music therapy professionals and students in US, to increase diversity training for AMTA members, to provide support system for professionals and students from minority groups, and to recommend changes to AMTA docs concerning acceptance and diversity language.

*Yu-Ling Chen, International Relations Committee:* Reported that the World Congress of music therapy will occur in Japan this July. Chen encouraged members who have done international work to submit presentation proposals for next regional conference.

*Kathleen Coleman, Judicial Review Board:* Nothing to report.

*Tiffany Lauer, Membership Committee:* Requested assistance in making 250 phone calls to SWAMTA Members to renew membership in AMTA. "Call drive" to occur immediately after business meeting.

*Carolyn Dobson, Professional Advocacy Committee:* Nothing to report.

*Kate Harrison, Reimbursement Committee:* Committee is working to complete survey of reimbursement methods in 2017. Committee is working to provide membership resources regarding MTM registry, HIPAA, insurance reimbursement and workers comp.

*Nancy Hadsell, Research Committee:* Stated that the committee reviewed the clinician grants from AMTA, and that seven grant proposals were reviewed. The grant winners will be announced at a later date.

*Michael Zanders, Standards of Clinical Practice:* Reported that the committee continues to update and revise the standards.

*Alison Etter, Technology Committee:* Committee continues to create resources for membership related to technology, such as tutorials on Spotify, how to enter CMTEs online, how to access journals on the AMTA website. Requested that members "like" the TechStop on social media.

ACTION ITEM: Alison Etter will share social media handle(s) with Esther Craven, Secretary, and Christina Stock, Web Admin.

*Carolyn Dachinger, Workforce Retention Committee:* Shared that tomorrow portions of the regional conference will be open to prospective music therapy students.

#### XVI: OLD BUSINESS

There was no old business.

#### XVII: NEW BUSINESS

There was no new business.

#### XVIII: GOOD AND WELFARE:

- It was announced that Kamica King won Virginia Chandler Dykes Scholarship at Texas Women's University.
- Janice Lindstrom announced that Dr Daniel Tague is the new director of music therapy at Southern Methodist University.
- Michael Zanders announced that Dr Hadsell will have a retirement party on April 20<sup>th</sup>, and requested photos/videos from former students.
- Jennifer Townsend announced that CMTE B will be for 5.0 CMTE credits (rather than 5.7).
- Stephanie Shehan thanked Nancy Hadsell for service to region.
- Cathy Knoll shared one may receive a free self study e-course from AMTA on self care.
- Meredith Pizzi, who is visiting from New England Region, thanked those who came to the Leadership Academy. She encouraged everyone to attend the leadership academy at national conference as well, as the content for the Academy changes each year.
- Carolyn Dobson announced that the Academy of Neurological Music Therapy has formed the international counsel of NMT, and that she is serving as a representative for the US. Also announced that she is 44 years old, and has twins on the way.
- Christine Neugebauer was recognized for serving in President Neff's place during conference.

**XVIV: ADJOURNMENT:**

MOTION: Resolve, to adjourn the business meeting. Author, Christine Neugebauer. The motion carried.

Meeting adjourned at 6:24 PM.

**SOUTHWESTERN REGION of the AMERICAN MUSIC THERAPY ASSOCIATION  
GENERAL BUSINESS MEETING  
March 25, 2017 (03/25)  
Fort Worth, Texas**

**Submitted by Esther Craven, Secretary**

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**SUMMARY of MOTIONS and ACTION ITEMS:**

*MOTION: Resolve, to accept the first bylaw revision regarding online voting as presented. Author, Janice Lindstrom. The motion carried.*

*MOTION: Resolve, to accept the second bylaw revision regarding online voting as presented. Author, Sophia Lee. The motion carried.*

*MOTION: Resolve, to close the slate for nominations, author Ed Kahler. The motion carried.*

*MOTION: Resolve, to suspend the bylaws to allow for implementation of electronic voting in 2017. Author, Marial Biard. The motion carried.*

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**I: CALL TO ORDER:**

Christine Neugebauer, President-Elect, called the meeting to order due to unfinished business at 1:02 PM.

**II: BYLAW REVISIONS:**

Christine Neugebauer, President-Elect, reviewed the proposed bylaw revisions regarding online voting. Neugebauer entertained the motion to accept the bylaw change.

*MOTION: Resolve, to accept the first bylaw revision regarding online voting as presented. Author, Janice Lindstrom. The motion carried.*

*MOTION: Resolve, to accept the second bylaw revision regarding online voting as presented. Author, Sophia Lee. The motion carried.*

**III: NOMINATIONS:**

Amy Rogers nominated Mary Altom for Vice-President Elect. She accepted.

Nominations were the following:

President Elect: Carolyn Dachinger Moore and Patina Jackson

VP Elect: Marial Biard, Rebecca McCoy and Mary Altom.

Secretary: Esther Craven and Tiffany Laur.

Assembly of Delegates: Kathleen Brown, Debra Dacus, Carolyn Dobson, Marcus Hughes, Ed Kahler, Mary Lawrence, Karen Miller, Della Molloy-Daugherty, Jenny Turner and Morgan Wood.

*MOTION: Resolve, to close the slate for nominations, author Ed Kahler. The motion carried.*

**IV: ELECTRONIC VOTING BYLAW SUSPENSION**

Christine Neugebauer, President Elect, entertained a motion to suspend the bylaws to allow for electronic voting in the upcoming year.

*MOTION: Resolve, to suspend the bylaws to allow for implementation of electronic voting in 2017. Author, Marial Biard. The motion carried.*

**V: AWARDS:**

Past President Sophia Lee awarded Jackie Peters with the Mary Toombs Rudenberg Lifetime Leadership Award.

SAAB Representative Michelle Kennemer awarded students Ana Hernandez and Dana Copich from Texas Woman's University with internship scholarships.

Student President Siobahn Kelley awarded (3) SWAMTA scholarships during the SWAMTAS Business Meeting. New slate of SWAMTAS Officers was successfully elected.

Central Texas Music Therapy Association awarded Kamica King with a scholarship due to her music therapy advocacy original song, "Be Involved".

**VI: ACKNOWLEDGEMENTS:**

Diane Powell recognized the following retirees: Robert Krout (Southern Methodist University), Barbara Bastable (Southern Methodist University), and Nancy Hadsell (Texas Women's University).

Mary Altom, Local Committee Chair, recognized the members of the local committee that worked to put on the conference.

Door prizes were awarded.

Christine Neugebauer, President Elect, announced that next year's regional conference will occur in Lubbock, TX.

**VII: ADJOURNMENT:**

The meeting adjourned at 1:33 PM.